

# Website Privacy Notice

Rosti Group AB and all companies within Rosti are committed to protecting and respecting your privacy. This privacy notice sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us when visiting our website [www.rosti.com](http://www.rosti.com).

Please read the following carefully to understand our views and practices regarding your personal data and how we will process it.

## Scope of this Privacy Notice

This privacy statement applies to this website ([www.rosti.com](http://www.rosti.com)) together with our legal terms and conditions and any other documents referred to therein.

By visiting [www.rosti.com](http://www.rosti.com) you are accepting to the practices described in this notice.

## Information we collect about you

We will collect, store and use (“process”) the following data about you.

### Personal data you provide to us

We will process any personal data and information that you provide us by filling in forms on our site [www.rosti.com](http://www.rosti.com) or that you sent to us by e-mail or otherwise.

For example, you are required to provide relevant personal information to do the following in relation to our websites:

- **contact us via our contact forms:** name, email, company, country
- **apply for a job via our application form:** name, email and personal information included in CV or sent documents that you would like us to process
- **send in an unsolicited application to us via our application form:** name, email and personal information included in CV or sent documents.

You may also voluntarily provide additional information but please be aware that you have a responsibility to ensure that any personal data you send to us needs to be within the bounds of the law.

Additional information on how we process personal data in connection with a recruitment process is found on [www.rosti.com/privacy](http://www.rosti.com/privacy).

### Information we collect about you online:

With regard to each of your visits to our website we will automatically collect the following information:

- technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform.

- information about your visit, including the full Uniform Resource Locators (URL), clickstream to, through and from our website (including date and time), services you viewed or searched for, page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), methods used to browse away from the page.

We are using analytics and search information providers. Further information is available here <https://support.google.com/analytics/answer/6004245>.

However, this information is anonymized and will not contain identifiable personal information.

This is exclusively information which does not allow you to be identified. This information is necessary for technical purposes in order to correctly deliver the content requested by you and its collection is an unavoidable aspect of using websites. The log data is analysed purely for statistical purposes in order to improve our website and its underlying functionality.

### **Cookies**

Rosti uses cookies which allow us to improve our website to give you a good user experience when you browse rosti.com. For detailed information on the cookies we use and the purposes for which we use them see our Cookies policy.

If you wish to disable cookies, refer to your browser help menu to learn how to disable cookies.

### **Purposes of collecting and using your information**

We use information collected through our website for the following purposes:

- respond to your questions
- respond if you contact one of our sales representatives/key account managers
- respond if you apply for a job
- to administer our site and for internal operations, including troubleshooting, data analysis, testing, research, statistical purposes
- to improve our site to ensure that content is presented in the most effective manner for you and for your computer
- as part of our efforts to keep our site safe and secure

Rosti will process your personal data based on the legitimate interest. Rosti's legitimate interests include the interest to manage our website according to fair business practices and to maintain availability and functionality of the websites, as well to keep and widen our business relations and be caring partner to society.

### **How long we store information about you**

To determine the appropriate retention period for personal data, we consider the amount, nature, and sensitivity of the personal data, the potential risk of harm from

unauthorised use or disclosure of your personal data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal requirements.

We will only retain your personal information for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal requirements.

Unless we need to retain your personal information in order to satisfy legal requirements, we keep your personal data collected:

- **through contact form** - until we have provided you with a reply and answered any follow-up questions
- **through job application form** - according to retention time determined in our Privacy Notice for Recruitment
- **through unsolicited application form** - up to six months.

Information we collect about you online – any personal data is automatically anonymised when collected.

## Sharing and disclosing your personal data

We will share or disclose your personal data within Rosti companies, with third party companies and suppliers, including companies outside the EU/EEA (European Economic Area):

- if this is required or necessary to meet both sides interests, or
- if we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or
- in order to enforce or apply our legal terms and conditions and other agreements, or
- to protect the rights, property, or safety of Rosti.

We share the data with Rosti companies to provide the best response for your inquiries or to forward your job application to the right location. You will find more about how we process personal data in cases of recruitment in our Privacy Notice for Recruitment.

The web agencies providing our web platforms and related services are not processing your personal data.

If we share your data within our company or with service providers that we retain, we require them to uphold a similar level of protection for your data as that provided by Rosti. Please see chapter “Data security we apply”.

## Transferring information outside the EU

If necessary, we will transfer the personal information we collect about you to our entities in China, Malaysia and/or Turkey in cases the information holder for your

question or inquiry is situated in those countries. We will also transfer the data to customer appointed business partners located in other country as you may instruct, in order to perform our contract with you.

The future purposes, please check our location list in [rosti.com/About Rosti/Global presence](http://rosti.com/About Rosti/Global presence).

Any transfers to third countries, outside of EU/EEA, will be made to countries which are considered by the European Commission to provide an adequate level of data protection or where the receiving party has signed an agreement based on the European Commission's approved Standard Contractual Clauses.

## **Data security**

We have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

Our data centre is located within the European Union.

All our third-party service providers and all companies within Rosti group are required to take appropriate security measures to protect your personal information in line with our policies, based on signed contracts between Rosti and service providers. We do not allow our third-party service providers to use your personal data for their own purposes. In addition, we limit access to your personal information to those employees, agents', contractors' and other third parties' representatives who have a need to know. They will only process your personal information on our instructions and they are subject to a duty of confidentiality.

Although we take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy statement, we are aware that, unfortunately, the transmission of information via the internet is not completely secure.

We have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

## **Links to Other Websites**

Our website may contain links to other websites that are not owned or operated by Rosti. If you access those links, you will leave [rosti.com](http://rosti.com). Rosti does not control those third party sites or their privacy practices, which may differ from Rosti's practices.

## **Social Media Use and Postings**

You may also choose to interact with Rosti on various social media sites. Your use of these features may result in the collection or sharing of information about you,

depending on the feature. We encourage you to review the privacy policies and settings on the social media sites with which you interact to make sure you understand the information that may be collected, used, and shared by those sites. Rosti is not responsible for the personal information you choose to provide in these forums.

## Your rights in connection with personal information

Under certain circumstances, by law **you have the right to:**

- **Request access** to your personal information (commonly known as a “data subject access request”). This enables you to receive a copy of the personal information we hold about you and to check that we are lawfully processing it.
- **Request correction** of the personal information that we hold about you. This enables you to have any incomplete or inaccurate information we hold about you corrected.
- **Request erasure** of your personal information. This enables you to ask us to delete or remove personal information where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal information where you have exercised your right to object to processing (see below).
- **Object to processing** of your personal information where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground. You also have the right to object where we are processing your personal information for direct marketing purposes.
- **Request the restriction of processing** of your personal information. This enables you to ask us to suspend the processing of personal information about you, for example if you want us to establish its accuracy or the reason for processing it.
- **Request the transfer** of your personal information to another party.

If you want to review, verify, correct or request erasure of your personal information, object to the processing of your personal data, or request that we transfer a copy of your personal information to another party, please contact our Data Protection Officer.

You have the right to lodge a complaint with the Swedish Data Protection Authority (Sw. Datainspektionen, [www.datainspektionen.se](http://www.datainspektionen.se)) or with the Data Protection Authority of your country of residence if you believe that Rosti is in breach of the Data Protection Laws.

### No fee usually required

You will not have to pay a fee to access your personal information (or to exercise any of the other rights). However, we may charge a reasonable fee if your request for access is clearly unfounded or excessive. Alternatively, we may refuse to comply with the request in such circumstances.

### What we may need from you

In order to carry out your request we may need to ask specific information from you to help us confirm your identity and ensure your right to access the information (or to exercise any of your other rights). This is another appropriate security measure to ensure that personal information is not disclosed to any person who has no right to receive it.

### **Your duty to inform us of changes**

It is important that the personal information we hold about you is accurate and current. Please keep us informed if your personal information changes during your relationship with us.

### **Changes to our privacy policy**

Any changes we make to our privacy policy in the future will be posted on this page. Please check back frequently to see any updates or changes to our privacy policy.

### **Contact of the controller and data protection officer**

Rosti Group AB and its subsidiaries (“Rosti”) as controllers of personal data are responsible for the processing of personal data that relate to you under applicable data protection laws and regulations.

If you have questions and requests regarding the processing of your personal data, please contact Rosti’s Personal data protection officer at: [dpo@rosti.com](mailto:dpo@rosti.com) or by post or phone at: Rosti Group AB, Anna Lindhs Plats 4, SE - 211 19 Malmö, Sweden.  
Tel: +46 40 204 701.

To exercise one of your rights, please contact with Rosti’s Personal Data Protection Officer at [dpo@rosti.com](mailto:dpo@rosti.com). Do not forget to attach the documents validating your identity.

*This privacy statement was updated as of May 2018.*

Rosti is made up of different legal entities, details of which can be found below. This privacy notice is issued on behalf of the Rosti group so when we mention "Rosti", "we", "us" or "our" in this privacy notice, we are referring to the relevant company in the Rosti group responsible for processing your data. Rosti Group AB is the controller and responsible for the Rosti website.

The following legal entities are a part of the Rosti group

**Rosti Group AB**, company no. 556308-9456, a company organised and existing under the laws of Sweden with registered office at Anna Lindhs plats 4, 211 19 Malmö, Sweden, telephone: +46 40 204 701.

**Rosti GP AB**, company no. 556307-6685, a company organised and existing under the laws of Sweden, with registered office at Baldersvägen 35, SE-332 35 Gislaved, Sweden, telephone: +46 371 846 50.

**Rosti GP Germany GmbH**, company no. HRB 21813, a company organised and existing under the laws of Germany with registered office at Heilbronner Straße 18, DE-01189 Dresden, Germany, telephone: +49 351 40 46 00.

**Rosti UK Ltd**, company no. 09847166, company organised and existing under the laws of England with registered office at Bridge Works, Stamford Bridge, York, YO41 1AL, United Kingdom, telephone: +44 1759 371551

**Rosti Business Development Ltd**, company no. 11192743, company organised and existing under the laws of England with registered office at Centrix Keys Business Village, Keys Park Road, Hednesford, Cannock, United Kingdom, WS12 2HA, telephone: +46 40 204 701.

**Rosti Integrated Manufacturing Solutions (Suzhou) Limited**, a company organised and existing under the laws of China with registered office at 1 Huazheng Street Suzhou Industrial Park Jiangsu Province 215026, People's Republic of China, telephone: +86 512 6295 2000.

**Rosti IMS Sdn. Bhd.**, company no. 982244 T, a company organised and existing under the laws of Malaysia with its registered address at Suite 7E, Level 7, Menara Ansar, 65 Jalan Trus, 8000 Johor Bahru, Johor, Malaysia, telephone: +60 197 232 322.

**Rosti Poland Sp. z o.o.**, company no. KRS 0000371393, a company duly organized and existing under the laws of Poland with its registered address at ul. Myśliwska 18, 15-569 Białystok, Poland, telephone: +48 85 678 3500.

**Rosti Romania S.R.L.**, 56476 (Prahova), a company organised and existing under the laws of Romania with its registered address at Strada Principala Ploiesti West Park, Clădirea SE, 107025 Aricestii Rahtivani, România, telephone: +40 037 498 2080.

**Tebplast Plastik Sanayi ve Ticaret Anonim Şirketi**, company no. 148/4 (Istanbul) a company organised and existing under the laws of Turkey with its registered address at Beylikdüzü Osb Mh. Bakır-Prinç San. Sit. Sardunya Cd. No:1, Istanbul, Turkey, telephone: +90 (212) 875 11 75-76.

**Rosti A/S**, company no. 26131820 a company organised and existing under the laws of Denmark with its registered address at Proff Management ApS, Niels Christensensvej 12, 2670 Greve, Denmark, telephone: +46 40 204 701.